

# YOUR AFTERNOON TEA CHECKLIST

**BREAST  
CANCER  
NOW**

## BEFORE YOUR TEA:

- Sign up** for your free fundraising kit
- Scan the QR code below and click 'start fundraising' to create a JustGiving page
- Love to bake? Explore our tasty recipes at [breastcancernow.org/afternoontea/recipes](https://breastcancernow.org/afternoontea/recipes) and start planning your menu. You can ask friends and family to bake, buy and brew too!
- Order any extra materials you need at [breastcancernow.org/afternoontea/orders](https://breastcancernow.org/afternoontea/orders)
- Choose any activities you'd like to do. How about our tea-themed quiz or bingo?
- If you're holding a public event, get in touch and we can give you some help
- Start collecting prizes for your raffle and games



## ON THE DAY:

- Add the finishing touches! Why not hang some bunting or balloons?
- Take lots of photos on the day, so you can enjoy looking back at memories with friends and family
- If you're collecting cash on the day, don't forget to put out your Gift Aid form. If your guests fill it in, we can claim an extra 25% on their donations
- Have fun!

## AFTER YOUR EVENT:

- We'd love to see your photos! Email them to us at [afternoontea@breastcancernow.org](mailto:afternoontea@breastcancernow.org)
- Send us your donation at [breastcancernow.org/afternoontea/pay](https://breastcancernow.org/afternoontea/pay)
- If you've set up a JustGiving page, the money will come straight to us. Just let us know when you've finished collecting donations, so we can send over your well-deserved certificate
- Feel proud of your fantastic achievement. You've helped change the future of breast cancer

**AFTERNOON TEA™**