

Grant conditions revision – November 2018 – Summary of changes

Section	Previous version	New version	Reason for change
5.3.4	Breast Cancer Now will not be responsible for claims for outstanding payments submitted more than 6 months after the Grant end date. This does not include claims for conference travel, which can be accepted up to 12 months after the Grant end date.	Breast Cancer Now will not be responsible for claims for outstanding payments submitted more than 3 months after the Grant end date.	Analysis of the financial transactions on our grants showed that Grant Holders who claimed against the conference travel budget usually only did so within the timeframe of the research. Even though our Grant Conditions and Travel policy allowed claims to be made up to 12 months after the end date of the project, Grant Holders very rarely did. As a result, grants were being left open unnecessarily for a 12 month period before writing back any unspent funds. We therefore chose to review the policy to allow unspent funds to be claimed back by Breast Cancer Now in a timely fashion where these funds can be used to invest in new research.